



Farmers' Market at North Park

The North Park Farmer's Market (NPFM) is pleased to begin accepting applications for its 2019 season. Located in North Park in the City of Burlington, NPFM offers farmers to sell locally while creating a space for community members to gather and learn about the value of local produce. The market is held under the permanent farmers' market shelter near the softball field, and currently runs every Tuesday of April through October, from 3:00-6:00 p.m. Vendors can notify the market manager of produce that they would like to sell outside of the April-October window, with the potential of a pop-up market with enough interest. We will accept SNAP and offer the Double Bucks program again this season and will continue the Senior Discount Program! NPFM Vendors have the option of becoming a Member, a Guest, or creating a Team.

Market Hours

Market will be held every Tuesday of April through March from 3:00-6:00 p.m.

Vendors may begin set up at 2:00 p.m. and are encouraged to be set up by 2:45 p.m.



Market Fees

Member

Minimum participation: 24 markets

Returning Vendor Application/Member Fee - \$25

New Vendor Application/Member Fee - \$35

Daily Stall Fee - \$0 (a stall fee will be charged for missed markets when vendor misses more than two consecutive Tuesday's)

Guest

Minimum Participation: 1 market

Application Fee - \$25

Daily Stall Fee - \$10

Team

Minimum Participation: 7 markets

Vendor Application/Member Fee - \$25

Daily Stall Fee - \$10

Advertisement Fee - \$10 (**Only applies when vendor misses assigned market**)

Vendors must notify the Market Manager at least 1 hour before market with plans of being absent. Failure to do so during an absence will result in a fine equivalent to one day's stall fee.

INSTRUCTIONS FOR APPLICATION PROCESS.

Thank you for your interest in becoming a Member, Guest, or Team at the North Park Farmer's Market. We are now accepting vendor applications for the 2019 season for our Tuesday markets. We are accepting applications in all vendor categories: Farm, prepared foods, baked goods, and crafts.

Please use the following steps to apply:

Read the Market Rules.

Send application and monies to the North Park Farmers' Market.

Completely fill out the attached application form. Forms not filled out are not considered.

Applications should be received no later than by January 1st, 2019. However, please send them in as soon as possible as site inspections must be completed before the first market of the season. Additionally, we begin a lottery for vendor stalls this year due to increased interest in NPFM. Applications received and processed first will be given priority space under the shelter. Late applications may be considered if space permits.

Submit your completed application and monies payable to:



North Park Farmers' Market
C/o Ann Meletzke, Executive Director
Healthy Alamance
319 North Graham-Hopedale Road
Burlington, NC
27217

For selected applicants, inspection appointments will be scheduled for late January through early March. Final letters of acceptance or rejection will be sent shortly after.

Questions? Email ann.meletzke@conehealth.com

Application

Name: _____ Previous Member New Applicant

Farm/Business Name:

Address:

Phone: _____ Cell:

Email: _____

Production Address (if different from
above): _____

Website:

Facebook: _____

Instagram: _____

Background Information

Are you interested in being a full-time member, a guest vendor, or a team?

What seasons do you anticipate having product available to sell? Spring Summer Fall



How much area is in production?

Do you own the land in production?

How long have you been farming/practicing your craft?

Are all your products grown or made on your property?

How long have you produced the products you intend to bring to market?

How do you currently market and sell your products?

What other markets do you sell at? How long have you sold there?

Are you certified organic, or certified naturally grown? (Include copies of certifications)

Yes No

Please briefly describe your farming practices, or production practices for crafts and value-added items:

Products

Please indicate what you intend to sell at the market(s). Estimate, by category, the percentage of total sales each category represents (totally 100%).

Category 1: Raw or minimally processed farm products estimated % of sales: _____

Please specify the types of produce and breeds of animal and include any and all pertinent licenses with your application.

Meat (requires license) Raw vegetables/fruit

Beef Spring

Poultry/fowl Summer

Pork Fall



Sheep/Lamb/Goat Herbs
Fish (requires license) Bedding plants
Eggs Landscape Plants
Honey Cut Flowers
Other: _____

Category 2: Processed or Prepared Foods estimated % of sales: _____

This category requires some inspection and/or certification by the NCDA, NCDEH, FDA, ABC or other organizations. Please include copies of the most recent inspection/certification. If ingredients used in these products are harvested from your farm, please indicate accordingly.

Baked Goods Jams/Jellies/Preserves
Vinegars Juice/Coffee/Tea
Acidified Foods (pickles, relish, etc.) Cheese/Dairy Products
Prepared Meals Wine/Alcohol/Extracts
Other: _____

Category 3: Non-Edible Crafts estimated % of sales: _____

Please describe your craft items:

Additional Materials

Please submit the following along with your application:

Attach photocopies of current applicable license(s) if your farm/business requires licensing

Attach photocopies of current Organic or Naturally Grown certifications

Note: Beginning in 2014, the North Carolina Department of Revenue requires all farmers' markets keep on file a copy of an official document from the NCDOR with your State Sales Tax ID Number printed on it. Some farmers are exempt from paying state sales tax on their goods and in place of the Tax ID may provide us with a signed, dated letter stating that they are exempt. Your application must include either a copy of your State Sales Tax ID Number, or a signed letter stating that you are exempt. *Either takes only minutes to create; please let us know if you have any questions pertaining to this new law.*

Non-refundable application fee. Not deposited until vendor application is approved.



Vendor Agreement

My signature indicates that I have read and agree to abide by the rules and by-laws of the North Park Farmer’s Market. I understand that my membership will be terminated for violation of market rules. I understand that inspection by Healthy Alamance staff is required prior to my application being accepted and agree to allow representatives of Healthy Alamance to visit and inspect the business premises and products that I intend to sell. Further, I attest that I grow, produce, or make the goods and services that I wish to sell at NPFM, and that I hold all appropriate permits, licenses, and insurance. I understand that by participating in these markets, I will be participating in the market-wide SNAP/EBT acceptance program.

Applicant Signature: _____ Date: _____

